# SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

# SECTION L-1 - PROVISIONS INCORPORATED BY REFERENCE

FAR SOURCE TITLE AND DATE

**DFARS SOURCE** TITLE AND DATE

## SECTION L-2 - PROVISIONS INCORPORATED IN FULL TEXT

# SECTION L-3: ADDITIONAL INSTRUCTIONS AND CONDITIONS AND NOTICES TO OFFERORS

#### 1. GENERAL

The T-ADC(X) acquisition consists of two phases: Phase I ship/cargo systems integration design studies, and Phase II detail design/new construction. This solicitation is for Phase II of the T-ADC(X) program. The purpose of this solicitation is to select one offeror to perform the Phase II contract during which the awardee will be responsible for conducting the detail design and construction of the T-ADC(X) class of ships.

Each offeror for Phase II is required to 1) provide a ship's Cargo Systems Design, 2) describe their approach used during Contract Design to lower Life Cycle Costs (LCC), 3) describe the approach they propose to use during Detail Design and Construction to lower LCC, 4) provide a Contract Level T-ADC(X) ship design 5) describe the approach they propose to use for Detail Design and Construction of the T-ADC(X) ships, 6) propose prices for work under the proposed contract, including both baseline profile and alternate profile options, and 7) provide an operations and support cost estimate with supporting data in accordance with instructions herein.

Offerors are also advised that Congress has expressed a desire to have at least two shipyards participate in the construction of the T-ADC(X) class ships to be acquired during Phase II of this program. Accordingly, in addition to demonstrating its own capabilities to successfully design and construct the required T-ADC(X) class ships, each offeror's Phase II proposal shall provide for an arrangement between itself and at least one other shipyard which permits

\_

<sup>&</sup>lt;sup>1</sup> H. Rpt. No. 105-746, the Conference Report accompanying H.R. 4103, "Department of Defense Appropriations, 1999," states on page 142, under Title IV "Research, Development, Test and Evaluation," that "(t)he Conferees direct that fiscal year 1999 funds may not be obligated for an ADC(X) program unless the program plan includes ship construction in at least two shipyards."

the other shipyard(s) to construct some portion of the required T-ADC(X) class ships as a <u>subcontractor</u> under the contract to be awarded for the Phase II detail design and construction effort. Offerors' prime-subcontractor arrangements shall be non-exclusive arrangements. That is, all offerors and subcontractors shall be free to align themselves with other firms for submission of competing offers under the Phase II RFP. An offeror's Phase II proposal shall demonstrate that the other shipyard(s) is fully capable of independently constructing the T-ADC(X) class ships. The Phase II proposal shall also provide that such other shipyard(s) shall have equal rights to use for the construction of ships the proposed contract design and resulting detail design to the same extent as the offeror, and that the contractor shall develop a single detail design which shall be used for all ships. Each offeror may propose whatever production split it believes will result in the overall best value to the Government in accordance with the evaluation factors set forth in Section M of the Phase II solicitation.

## (a) Solicitation Response Requirements

Each offeror must submit two separate Volumes: I Technical Volume -- see section 2.0 II Price Volume -- see section 3.0

#### **Copies Required**

VOLUME	TITLE	SECT-(L) PARAGRAPH	ORIG	PAPER COPIES	DISKS
I	Technical	2.0	1	5	2
II	Price	3.0	1	3	2

Each volume shall be bound separately in three ring binders (to permit removal of sections) with each major part tabbed. If there are any discrepancies between the price volume hardcopy and the price volume disks, the hardcopy will govern. The price volume disks should not be in "read only" format and any spreadsheets should be "unlinked" to allow for adjustments during price analysis. Disks shall be 3.5" 1.44 Megabyte diskettes formatted for MS-DOS or Windows 95, or CD-ROM formatted for MS-DOS or Windows 95. Documents, spreadsheets, or other data submitted must be compatible with Microsoft Word version 6.0, 95, or 97; Microsoft Excel version 5.0, 95, or 97; Microsoft Project 98. The first page of each volume shall be in accordance with the requirements of FAR 52.215-1 Instructions to Offerors – Competitive Acquisition.

One (1) original and five (5) copies of the Technical Proposal (Volume I) and One (1) original and three (3) copies of the Price Proposal (Volume II) along with their respective disks shall be sent to:

COMMANDER, NAVAL SEA SYSTEMS COMMAND DEPARTMENT OF THE NAVY, CODE 02232J ROOM 5E40 NATIONAL CENTER THREE 2531 JEFFERSON DAVIS HIGHWAY ARLINGTON, VA 22242-5160 RFP N00024-XX-R-XXXX PROPOSAL DO NOT OPEN IN MAIL ROOM, ATTN: LCDR JIM BARNARD

Note: Offerors wishing to restrict the disclosure of their proposal must mark their proposal in accordance with FAR 52.215-1(e). All volumes must be received prior to 1400 on *TBD*.

The Government may use non-Governmental technical experts to assist with the evaluation of proposals. In such case, non-disclosure and non-competition agreements will be executed with each such individual. The offeror in its proposal shall give consent to permit review of its proposal by such non-Governmental technical experts. If any offeror wishes to limit exposure of elements of its proposal to Government employees only, the offeror must prominently mark that part of its proposal with a label stating "GOVERNMENT ACCESS ONLY," and put all such material in a separate binder.

The proposal(s) to be submitted shall be prepared on standard 8-1/2" X 11" paper, single-spaced. The font type shall be Times New Roman with a font size of 12. Parameters for the Word 7.0 paragraph pull down menu under format are as follows: alignment, left; outline level, body text; indentation right and left, -0-; special, "none;" spacing, before/after, -0-; line spacing, single. Pages will have a one-inch all around margin. Paragraphs shall be separated by a single space and indented or left justified. Type font size for foldouts or other pages may not be smaller than size 12. A page is defined as a typed page of the proposal document, i.e. one sheet of paper with typing on one side. The page count for the Technical Volume is limited to a maximum of XX pages. Offerors shall submit their technical proposal in three-ring binders with index tabs indicating the sections which corresponds to those set forth in paragraph 2.0 below.

Offerors are cautioned that extra pages will be removed and not evaluated if it is determined that an offer is not in compliance with the page limitation for Technical Proposals and the additional pages are determined to give the Offeror an unfair competitive advantage. Further, unnecessarily elaborate brochures or other presentations beyond those sufficient to present a complete effective response to this solicitation are not desired and may be construed as an indication of the Offeror's lack of cost consciousness. Elaborate artwork, expensive paper and bindings and expensive visual and other presentation aids are neither necessary nor wanted.

## (b) Cross Referencing

Each volume shall be written to the greatest extent possible on a stand-alone basis so that its content may be evaluated with a minimum of cross-referencing to other volumes of the

proposal. Cross-referencing within a proposal volume is permitted where its use would conserve space without impairing clarity. Information required for proposal evaluation, which is not found in its designated volume, will be assumed to have been omitted from the proposal.

## (c) Glossary of Abbreviations and Acronyms

Each volume shall contain a glossary of all abbreviations and acronyms used, with an explanation for each. Glossaries do not count against the page limitations for their respective volumes.

## (d) Communication with NAVSEA

Solicitation information and amendments will be made available through the internet/world wide web. A single hardcopy will be available for reference in the NAVSEA Industry Liaison Office. Internet access to the solicitation and any amendments is available from the NAVSEA Contracts Web page (http://www.contracts.hq.navsea.navy.mil/home.html) by following the links to "Acquisitions," "Solicitations," "XXXX Solicitations," and then to "T-ADC(X)." The solicitation, which will include related files (i.e. RFP, DRLs) listed under the solicitation number, can then be downloaded directly to your workstation.

Offerors may submit written questions requesting clarification of RFP to the NAVSEA Contracts Web Page (http://www.contracts.hq.navsea.navy.mil/home.html) by following the links to "Acquisitions," "Information Documents," and then to "T-ADC(X)." If you experience problems accessing the web page, please contact LCDR Jim Barnard via e-mail at: BarnardJM@navsea.navy.mil. Questions received within fifteen (XX) days of solicitation release will be answered via the NAVSEA Contracts Web page. Company specific information will be omitted from all information posted. The Navy will continue to accept questions up to the closing date for receipt of proposals, however, time may not permit responses to questions received more than XXXXXX (XX) days after solicitation release. Only written questions will receive a response. Information provided with each question should include a document name, document date, specific page, paragraph, clause or other definitive citation requiring clarification. Offerors are required to periodically check the NAVSEA Contracts Web page for information concerning the requirement, responses to questions and any issued amendments. Although the Government will make the RFP and amendments available electronically on the INTERNET, proposals in response to this RFP WILL NOT be accepted via electronic submission. Only hard-copy proposals submitted in accordance with Section L-3(1)(a) entitled "Solicitation Response Requirements" of this solicitation will be accepted. Any proposals received electronically will be deleted and will not be available for Government review or consideration.

## 2. TECHNICAL VOLUME REQUIREMENTS (VOLUME I)

The Technical Volume of the proposal will present the offeror's understanding of the scope of the acquisition and overall approach to providing the required services. Consequently, it must outline the specific effort the Offeror intends to perform in sufficient detail to clearly demonstrate the offeror's approach to Phase I of the T-ADC(X) acquisition. The Technical Volume shall be organized in the following format, with attachments, if any, incorporated in the relevant sections:

Cover Letter	
Section 1.0	Cargo Systems Design
Section 2.0	<b>Approach Used During Contract Design to Lower Life Cycle Costs</b>
Section 3.0	Approach To Be Used During Detail Design and Construction to
	Lower Life Cycle Costs
Section 4.0	Contract Design
Section 5.0	<b>Design and Construction Approach</b>

**NOTE:** THE TECHNICAL VOLUME SHALL CONTAIN NO COST/PRICE **PROPOSAL INFORMATION.** However, the technical volume should indicate how proposed design features contribute to decreased manning, operating, maintenance and disposal costs.

Offerors must demonstrate in the Technical Volume the level of expertise proposed in any resulting contract. The following are further descriptions of the information that should be provided with the Technical Volume.

## Cover Letter (Letter of Transmittal), Title Page, Table of Contents

The proposal shall be accompanied by a cover letter (letter of transmittal) prepared on the company's letterhead stationary. The cover letter (letter of transmittal) shall identify all enclosures being transmitted and shall be used only to transmit the proposal and shall include no other information.

The title page shall be in accordance with FAR 52.215-1, paragraph (c) (2). If the offeror wishes to restrict the disclosure or use of its proposal, use the legend permitted by FAR 52.215-1(e). A table of Contents shall be provided after the title page listing the sections, subsections, page numbers, etc. The Technical Volume will address the following items:

## **General Note**

The following sections of the Technical Proposal are provided in DRAFT *outline* format to provide prospective offerors with information on the general scope and format of the Phase II RFP. Updates to these sections providing specific details on the scope and content will be provided in the future.

- 1. SECTION #1: CARGO SYSTEMS DESIGN
  - 1.1. Liquid Cargo Systems Design
  - 1.2. CONREP Station Arrangement
  - 1.3. Cargo Handling Equipment Design Data
  - 1.4. Cargo Stowage and Handling System Arrangement
  - 1.5. Cargo Stowage and Handling Modeling and Simulation Analysis
  - 1.6. T-ADC(X) Cargo Flow Simulation Input Files
  - 1.7. Cargo Systems Risk Reduction Plan
  - 1.8. Aircraft Support Facilities
- 2. SECTION #2: APPROACH USED DURING CONTRACT DESIGN TO LOWER LIFE CYCLE COSTS
  - 2.1. Procurement Costs
  - 2.2. Operations Costs
    - 2.2.1. Alongside Support Services
    - 2.2.2. At Sea Support Services
    - 2.2.3. Manning Costs
    - 2.2.4. Publications Costs
    - 2.2.5. General Stores Costs
    - 2.2.6. Fuel Costs
    - 2.2.7. Petroleum, Oil & Lubes Costs
    - 2.2.8. Ordnance Costs
    - 2.2.9. Disposal Costs
  - 2.3. Maintenance Costs
    - 2.3.1. O-level Costs
    - 2.3.2. I-Level Ashore Costs
    - 2.3.3. I-Level Contractor Support Costs
    - 2.3.4. Rework Costs
    - 2.3.5. Overhaul Costs
    - 2.3.6. Trials Costs
    - 2.3.7. Software Maintenance Costs
  - 2.4. Training Costs
  - 2.5. Engineering Technical Services Costs
- 3. SECTION #3: APPROACH TO BE USED DURING DETAIL DESIGN AND CONSTRUCTION TO LOWER LIFE CYCLE COSTS
  - 3.1. Procurement Costs

- 3.2. Operations Costs
  - 3.2.1. Alongside Support Services
  - 3.2.2. At Sea Support Services
  - 3.2.3. Manning Costs
  - 3.2.4. Publications Costs
  - 3.2.5. General Stores Costs
  - 3.2.6. Fuel Costs
  - 3.2.7. Petroleum, Oil & Lubes Costs
  - 3.2.8. Ordnance Costs
  - 3.2.9. Disposal Costs
- 3.3. Maintenance Costs
  - 3.3.1. O-level Costs
  - 3.3.2. I-Level Ashore Costs
  - 3.3.3. I-Level Contractor Support Costs
  - 3.3.4. Rework Costs
  - 3.3.5. Overhaul Costs
  - 3.3.6. Trials Costs
  - 3.3.7. Software Maintenance Costs
- 3.4. Training Costs
- 3.5. Engineering Technical Services Costs
- 4. SECTION #4: CONTRACT DESIGN
  - 4.1. Requirements Management Process
    - 4.1.1. Requirements Database
  - 4.2. Ship Specification
  - 4.3. Manning Estimate
  - 4.4. Major Equipment
  - 4.5. Critical Equipment
  - 4.6. RMA Assessment and Thresholds
  - 4.7. Hull Form Development and Hydrodynamic Performance
    - 4.7.1. Powering Analysis
    - 4.7.2. Molded Lines, Offsets, Control Surfaces and Appendages
    - 4.7.3. Model Test Program
    - 4.7.4. Maneuvering Performance, Appendage Design and Development
    - 4.7.5. Seakeeping Performance, Hydrodynamics, Loads and Deck Wetness
  - 4.8. Arrangements
    - 4.8.1. General Arrangements
    - 4.8.2. Area/Volume
    - 4.8.3. Human Support Space Arrangements
    - 4.8.4. Access Study
  - 4.9. Shock Hardening
  - 4.10. Weight & Stability
    - 4.10.1. Weight Control Plan
    - 4.10.2. Preliminary Allocated Baseline Weight Estimate
    - **4.10.3. Stability**
  - 4.11. Structural Design

- 4.11.1. Structural Design Criteria
- 4.11.2. Longitudinal Strength
- 4.11.3. Shell Expansion and Typical Sections
- 4.11.4. Scantlings, Decks, Platforms, Innerbottoms, and Deckhouse
- 4.11.5. Midship Section and Typical Details
- 4.12. Propulsion Systems Design
  - 4.12.1. Machinery Arrangement
  - 4.12.2. Engine Certification
  - 4.12.3. Endurance Fuel Load Analysis
  - 4.12.4. Combustion Air and Exhaust Pressure Loss Summary
  - **4.12.5.** Machinery, Electric Plant, and Auxiliaries Control and Monitoring System
- 4.13. Electric Plant
  - 4.13.1. Electric Plant Load Analysis
  - 4.13.2. Electrical System One-Line Diagram
  - 4.13.3. Ship Control Integrated Bridge and Navigation Systems
- 4.14. Auxiliary Systems
  - 4.14.1. HVAC and Refrigeration
  - 4.14.2. Firemain, Extinguishing, and Sea Water Service Systems Design
  - 4.14.3. Ship and Aviation Fuel Systems Design
  - 4.14.4. Pollution Abatement Systems
- 4.15. Industrial Facilities, Workshops, and Test Laboratories
- 5. SECTION #5: DESIGN AND CONSTRUCTION APPROACH
  - 5.1. T-ADC(X) Construction Management Approach
    - 5.1.1. Overall Approach to Management/Organization
    - 5.1.2. Subcontractor Management
      - 5.1.2.1. Subcontractors/Vendors Selection and Management
      - 5.1.2.2.Other than Major Subcontractors/Vendors Identification
    - **5.1.3.** Integrated Management Plan (IMP) and Master Integrated Resource and Work Schedule (MIRWS)
      - 5.1.3.1.Approach to IMP
      - 5.1.3.2.Approach to MIRWS
      - 5.1.3.3.Key Event Schedule
      - 5.1.3.4. Contract Milestones Exit Criteria
    - 5.1.4. T-ADC(X) Program Build Strategy
    - 5.1.5. Resources
      - 5.1.5.1. Shipbuilding Manpower
      - 5.1.5.2. Engineering Capability
      - 5.1.5.3. Facilities
    - **5.1.6.** Past Performance
      - **5.1.6.1.Past Performance Information**
      - **5.1.6.2.**Relevant Contracts and Subcontracts
      - **5.1.6.3.Past Performance Problems**
      - 5.1.6.4. Quality Awards and/or Certifications
      - 5.1.6.5.Past Performance Questionnaire

5.1.6.6.References

5.2. T-ADC(X) Construction Technical Approach

5.2.1. Detail Design

5.2.1.1.Overall Approach to Detail Design

**5.2.1.2.**Concurrent Engineering

**5.2.1.3.**Event Based Readiness Reviews (EBRRs)

**5.2.1.4.** Critical Design Considerations

5.2.2. Total Ship Engineering and Integration

**5.2.2.1.**Total Ship Systems Integration

5.2.2.2.Total Ship Systems Integration and IDE

5.2.3. Production Approach

5.2.3.1.Long Lead Time Material

**5.2.3.2.**Construction of T-ADC(X)

5.2.3.3. Event Based Readiness Reviews (EBRRs) During Production

5.2.3.4. Production Corrective Action

5.2.3.5. Production manpower

5.2.4. Test and Evaluation Program (TEP)

5.2.4.1.Test and Evaluation Approach

5.2.4.2. Test Organization and Planning

**5.2.4.3.Design Integration Testing** 

5.2.4.4.Shipboard Testing

5.2.4.5. Test and Evaluation Corrective Action

5.2.5. Configuration Management

5.2.5.1. Configuration Management Approach

5.2.5.2. Configuration Management Organization

**5.2.5.3.** Configuration Control Process

5.2.5.4. Configuration Validation

5.2.6. Integrated Logistics Support

5.2.6.1.Integrated Logistics Support Approach

5.2.6.2.Logistics Requirements Data

**5.2.6.3.**Technical Manuals

5.2.6.4. Crew Familiarization

5.2.7. Integrated Data Environment (IDE)

5.2.7.1.Implementation

5.2.7.1.1. IDE Characteristics and Capabilities

5.2.7.1.2. Databases to be used

5.2.7.1.3. IDE Architecture

5.2.7.1.4. Product Data Organization

5.2.7.1.5. Contract Data Management

**5.2.7.2.Implementation Schedule** 

## 3. Price (Volume II)

#### TITLE PAGE, COVER LETTER, TABLE OF CONTENTS

The price proposal submitted in response to this RFP shall be for a Firm Fixed Incentive (FPI) type contract. The Volume II Price Proposal is to be submitted in a sealed envelope separate from the Volume I Technical Proposal. **NO PRICE/COST INFORMATION IS TO BE PRESENTED IN THE VOLUME I TECHNICAL PROPOSAL** 

The title page shall state the document number, title, name and serial number of the RFP, name of the offeror and, if the offeror wishes to restrict the disclosure or use of its proposal, use the legend permitted by FAR 52.215-1(e). Although a cover letter is not required, if the offeror chooses to submit one, it should be placed at the beginning of the price volume after the title page. A table of contents shall be provided after the cover letter or title page, listing the sections, subsections, page numbers, etc. In submitting the proposal, the offeror must include an index, appropriately referenced, of all the pricing data and information accompanying or identified in the proposal. In addition, any future additions, and/or revisions, up to the date of agreement on price, must be annotated on a supplemental index.

The Price Volume shall be organized in the following format, with attachments, if any, incorporated in the relevant sections:

## **General Note**

The following sections of the Price Proposal are provided in DRAFT *outline* format to provide prospective offerors with information on the general scope and format of the Phase II RFP. Updates to these sections providing specific details on the scope and content will be provided in the future.

#### 1. SECTION #1: PROCUREMENT COSTS

- 1.1. Price Summary for Baseline Acquisition Profile
  - 1.1.1. Detail Design Costs
  - 1.1.2. Construction of Lead Ship
  - 1.1.3. Construction of option ship #1
  - 1.1.4. Construction of option ship #2
  - 1.1.5. Construction of option ship #3
  - 1.1.6. Construction of option ship #4
  - 1.1.7. Construction of option ship #5
  - 1.1.8. Construction of option ship #6
  - 1.1.9. Construction of option ship #7
  - 1.1.10. Construction of option ship #8

- 1.1.11. Construction of option ship #9
- 1.1.12. Construction of option ship #10
- 1.1.13. Construction of option ship #11
- 1.2. Price Summary for Alternative Acquisition Profile
  - 1.2.1. Detail Design Costs
  - 1.2.2. Construction of Lead Ship
  - 1.2.3. Construction of option ship #1
  - 1.2.4. Construction of option ship #2
  - 1.2.5. Construction of option ship #3
  - 1.2.6. Construction of option ship #4
  - 1.2.7. Construction of option ship #5
  - 1.2.8. Construction of option ship #6
  - 1.2.9. Construction of option ship #7
  - 1.2.10. Construction of option ship #8
  - 1.2.11. Construction of option ship #9
  - 1.2.12. Construction of option ship #10
  - 1.2.13. Construction of option ship #11

#### 2. SECTION #2: OPERATIONS AND SUPPPORT COSTS

- 2.1. Operations Costs
  - 2.1.1. Alongside Support Services
  - 2.1.2. At Sea Support Services
  - 2.1.3. Manning Costs
  - 2.1.4. Publications Costs
  - 2.1.5. General Stores Costs
  - 2.1.6. Fuel Costs
  - 2.1.7. Petroleum, Oil & Lubes Costs
  - 2.1.8. Ordnance Costs
  - 2.1.9. Disposal Costs
- 2.2. Maintenance Costs
  - 2.2.1. O-level Costs
  - 2.2.2. I-Level Ashore Costs
  - 2.2.3. I-Level Contractor Support Costs
  - 2.2.4. Rework Costs
  - 2.2.5. Overhaul Costs
  - 2.2.6. Trials Costs
  - 2.2.7. Software Maintenance Costs
- 2.3. Training Costs
- 2.4. Engineering Technical Services Costs
- 2.5. Total Operating & Support Costs
- 2.6. Cumulative Operating & Support Costs
- 3. SECTION #3: Additional Financial Information
- 4. SECTION #4: Cognizant DCAA and ACO Offices
- 5. SECTION #5: Other Information

## FIGURE 1 REFERENCE INFORMATION SHEET

Contract No:	Pro	gram Name:	•				
Contract Type:	Co:	rporate Management Divi	sion:				
Beginning Contract Cost:							
Final Contract Cost:	Prime or Sub-contractor:						
Reference List Procuring Contracting Officer (PCO) Administrative Contracting Officer (ACO) Contracting Officer Representative (COR) Corporate Program Manager	<u>Name</u>	E-mail address	Phone Number				
Description of work performed [	50 words or less]:						
Objectives achieved:							

Describe any cost growth or schedule delays encountered, if any, and provide explanation of reasons and demonstrated corrective action taken to avoid recurrence. Attach copies of cure notices and/or show cause letters received on each contract listed, and provide a description of any corrective action taken by your firm or proposed subcontractor. This also will include any contract terminated for default, in whole or in part, during the past five years.

## FIGURE 2

# SOURCE SELECTION PAST PERFORMANCE QUESTIONNAIRE

CON	NTRACTOR:							_
CON	NTRACT NUMBER:	_						_
CON	NTRACT TYPE:							_
CUF	RRENT CONTRACT VALUE:							_
NA 7	TURE OF EFFORT:							_
PER	RIOD OF PERFORMANCE:							_
PLA	ACE OF PERFORMANCE:							_
the f desc supe appl	ase complete the questionnaire as a coordinated effor first 16 questions, choose the number on the scale of cribes the Contractor's performance on the contractor erior performance, and "1" indicates unacceptable per licable, circle "N/A." Please add any comments and in ermine the Contractor's probable performance.	1 to 5 which along the state of	h i ov If	mos e. A the	t ac . "5 que	cur " re estic	atel pres on is	y sents <i>not</i>
1.	<b>Evaluate the Contractor's adherence to proposed t schedules.</b>	ask	1	2	3	4	5	N/A
2.	How well did the Contractor demonstrate the ability overcome program, technical, or schedule difficulti	•	1	2	3	4	5	N/A
3.	Evaluate the stability of the Contractor's work for	ce.	1	2	3	4	5	N/A
4.	How well did the Contractor exercise management over his own personnel?	control	1	2	3	4	5	N/A
5.	If the Contractor used subcontractor(s), how well contractor exercise management control over the subcontractor(s)?	lid the	1	2	3	4	5	N/A
6.	Evaluate the Contractor's cost reporting and estim system.	ating	1	2	3	4	5	N/A
7.	Evaluate the Contractor's environmental and safet compliance record.	t <b>y</b>	1	2	3	4	5	N/A
8.	Was the Contractor cooperative in negotiations and resolving issues?	d in		YE	ES		]	NO

9. Have there been any terminations of tasks due to inability to meet technical requirements, delivery schedules, or cost predictions? If so, how many?

10. Would you award similar contracts to the Contractor in the future?

11. What role did you play (e.g. COR, Contract Specialist, ACO)?

How long were you in this role?

NAME (Printed)/Phone SIGNATURE DATE

N00024-XX-R-XXXX

Comments:

**DRAFT** 

Please return this form to: James Barnard, LCDR, SC, USN Contracting Officer, T-ADC(X) Shipbuilding Program Naval Sea Systems Command (Code 02232) 2531 Jefferson Davis Highway NC3/5S18 Arlington, VA 22242-5160

Fax: (703)602-7360

# FIGURE 3 RESUME FORMAT

Name:	Title & Labor Category:					
Present Position & Company:	Key Personnel Yes No Company Labor Category:					
Time in Present Position:						
<b>Total Years of Experience:</b>						
Proposed Hours:						
Education (degrees held; include date & Unique or Special Qualifications: respective college or university):						
Experience/Positions Held/Work History: (list in chronological descending order)  1990-present Company X, Senior Engineer. (describe experience/work history)						
1985-1990 Company Y, Engineer. (describe experience/work history)						
Professional Memberships/Accreditations:						
Patents and publications:						
Awards Received:						
Certification: We certify the accuracy of the information contained herein & that an agreement has been reached regarding salary and work commitment:						
Employee's Signature Date	Corporate Officer Signature Date					